

CHILDCARE

- Kindergarten and Nursery School, Registration at Kita-Portal
<https://kitaportal.bremen.de/en/>
- School
Compulsory schooling from age 6 or 7, registration possible after city registration
Please get in touch with the Welcome Center: welcomecenter@uni-bremen.de
- Dual Career Services
<https://www.bremen-research.de/welcome-center/services#c1100>

ABOUT THE WELCOME CENTER

Office Hours

Mondays and Thursdays 10:00 – 12:00 at building SFG 0330, and on appointment.

Events & Workshop

For more information and registration please visit the following link:

<https://www.bremen-research.de/en/welcome-center/translate-to-english-veranstaltungen>

Café International (October-March)

Our round table takes place every Wednesday 16:00-18:00 on the 2A floor of GW2 building (red sofas). Join us for coffee, snacks, and intercultural exchange.

Lunch International (April-September)

Our round table takes place every Wednesday from 12am-1pm at the Café Unique (SFG).
Join us for lunch and some drinks.

Facebook

Join our group: U Bremen Research Alliance Welcome Center

<https://www.facebook.com/groups/welcomecenter>

Instagram

https://www.instagram.com/welcomecenter_ubra/

IMPORTANT CONTACTS ON CAMPUS

Human Resource Department (Department 2) for employees of University of Bremen: www.uni-bremen.de/dezernat2

Doctoral Researchers & Postdocs

BYRD-ProUB www.uni-bremen.de/en/byrd

Recognition of Foreign Academic Certificates

www.uni-bremen.de/en/foreign-academic-certificates

USEFUL ADDRESSES FOR REGISTRATION AND RESIDENCE PERMIT

BSU (BremenService_Universität) www.uni-bremen.de/bsu

Bibliothekstr. 6, 28359 Bremen, bsu@uni-bremen.de

Migration Office (Migrationsamt) www.service.bremen.de/dl__migrationsamt_100086-100086

Stresemannstraße 48, 28207 Bremen, (0421) 361-88630



U Bremen
Research
Alliance

Welcome
Center

Arrival Checklist

U Bremen Research Alliance
Welcome Center

c/o Universität Bremen
Enrique-Schmidt-Str. 7, Building SFG, Room 0330
28359 Bremen

Tel: +49 (0)421 - 218 60381/82

E-Mail: welcomecenter@uni-bremen.de

Homepage: <https://www.bremen-research.de/welcome-center#>

Facebook: www.facebook.com/groups/welcomecenter

Instagram: https://www.instagram.com/welcomecenter_ubra/

REGISTRATION WITH THE WELCOME CENTER DATABASE

- ❑ Register with the Welcome Center to receive services and useful information.
www.uni-bremen.de/en/welcomecenter/registration

ACCOMMODATION

- ❑ Accommodation
Helpful links for your accommodation search can be found on our website:
<https://www.bremen-research.de/en/welcome-center/translate-to-english-leben-in-bremen-und-bremerhaven/translate-to-english-wohnen>

CITY REGISTRATION & RESIDENCE PERMIT

- ❑ City Registration (mandatory if your stay exceeds 3 months) :
At Bremen_Service Universität (BSU) or BürgerServiceCenter-Mitte, within 2 weeks of arrival. Bring with you:
 - passport, address registration form, confirmation of the landlord (Wohnungsgeberbestätigung)After registration the following will be mailed to your address:
Tax identification number (Steueridentifikationsnummer), sent within 14 days to your German address.
TV & Radio Licence Fee (Rundfunkbeitrag, GEZ), mandatory to be paid.
- ❑ For non-EU citizens only -> obtaining a residence permit:
At BSU, within 90 days of arrival or approx. 1 month before expiration of visa.
- ❑ Welcome Money
For PhD Students registered in Bremen for at least 12 months: 150 €
www.bsuni-bremen.de/bg/antragbg.php

INSURANCE & BANK ACCOUNT

- ❑ Health Insurances
Public (e.g. AOK, DAK, TK) or private basic insurances (e.g. DAAD insurance)
Further information: <https://www.degis.info/scholars/scholars/>
Social Security Number (Sozialversicherungsnummer), sent within 4 weeks after registration for health insurance
- ❑ Liability, House and Contents Insurances
Important in case of property damage or burglary, search for "Haftpflicht- und Hausratversicherung".
- ❑ Opening a Bank Account
Directly at the bank branch (e.g. at Sparkasse Bremen on campus or Santander Bank in the city center) or use online services (N26, Tomorrow.one, etc.)
Bring with you:
 - passport, address registration form of German address.

ON CAMPUS (ACCOUNTS, CARDS ETC.)

- ❑ Email Account (Uni Bremen)
Apply at the Zentrum für Netze (ZfN). Bring with you:
 - passport and employee ID/student ID
- ❑ Library Card
Apply at the library (SUUB) at Boulevard.
Bring with you:
 - passport, employee ID/student ID, address registration formFree for Uni Bremen staff/students, guest staff/students: 10€
- ❑ Mensa Card (Canteen Card)
Apply at „Info-Point“ in the Mensa/Boulevard.
Bring with you:
 - passport and employee ID/student ID
 - 10 Euro cash to be paid as a deposit.
- ❑ University Sports
Find university sports courses at www.hospo.uni-bremen.de

DOCTORAL RESEARCH

- ❑ Enrollment at the University
possible at the Sekretariat für Studierende International (SFS-I), building VWG
<https://www.uni-bremen.de/en/studies/orientation-application/applying-for-a-place/applications-from-abroad>

GERMAN COURSES

- ❑ German Course
Courses for international researchers by Welcome Center starting in April and October
<https://www.bremen-research.de/en/welcome-center/translate-to-english-leben-in-bremen-und-bremerhaven/translate-to-english-deutsch-lernen>
Private Language Schools, starting all year around
Casa, VHS, Goethe Institut, Paritätisches Bildungswerk, etc.

PUBLIC TRANSPORTATION/ BSAG

- ❑ Ticket options
 - Semester Ticket
 - Job TicketFor guests with a university contract for at least 1 year
Application at Human Resource Department (Department 2).
 - Monthly / Yearly Ticket
www.bsag.de/de/tickets/ticketinfo-fahrpreise/wochen-und-monatstickets.html
 - Bob Card
Best for spontaneous and occasional travelers
<https://www.vbn.de/en/tickets/bob>