FAMILY AND CHILDCARE

- Kindergarten and Nursery School
  - Kindergarten (Kita) registration, more information at: www.kinderbetreuungskompass.de/cms/Kita-Info_2017_eng.pdf

- School
  - Compulsory schooling from age 6 or 7, registration possible after city registration
  - Please get in touch with the Welcome Center: welcomecenter@uni-bremen.de

- Child Benefit (Kindergeld)
  - Available for EU-members and people with a German working permit. Apply at: www.kindergeld.org/familienkassen/bremen.html

ABOUT THE WELCOME CENTER

Office Hours
- Mondays and Thursdays 10:00 – 12:00 at building SFG 0330, Wednesdays 16:00-18:00 at Café International on the 3rd floor of Cafeteria at GW2 (by the red sofas)

Events & Workshop
- Please visit the following website or more information and to join our events: www.uni-bremen.de/en/welcomecenter/events

Café International
- Our round table takes place every Wednesday 16:00-18:00 on the 3rd floor of Cafeteria at GW2 building (by the red sofas). Join us for coffee, snacks, and intercultural exchange.

Facebook
- Join our group: U Bremen Research Alliance Welcome Center https://www.facebook.com/groups/welcomecenter

IMPORTANT CONTACTS ON CAMPUS

- Human Resource Department (Department 2) for employees of University of Bremen: www.uni-bremen.de/dezernat2

- Doctoral Researchers & Postdocs
  - BYRD-ProUB www.uni-bremen.de/en/byrd

- Recognition of Foreign Academic Certificates
  - www.uni-bremen.de/en/foreign-academic-certificates

- Professors:
  - Dual Career at Unit 8 www.uni-bremen.de/en/kanzlereferat/dual-career.html

USEFUL ADDRESSES FOR REGISTRATION AND RESIDENCE PERMIT

- BSU (BremenService_Universität) www.uni-bremen.de/bsu
  - Bibliothekstr. 6, 28359 Bremen, bsu@uni-bremen.de
  - No appointments: waiting tickets

- Migration Office www.service.bremen.de/dl__migrationsamt_100086-100086
  - Stresemannstraße 48, 28207 Bremen, (0421) 361-88630
REGISTRATION WITH THE WELCOME CENTER DATABASE

- Register with the Welcome Center to receive services and useful information.
  www.uni-bremen.de/en/welcomecenter/registration

ACCOMMODATION

- Accommodation
  Advice: Begin your accommodation search as early as possible.
  Helpful links for your accommodation search can be found on our website:
  www.uni-bremen.de/en/welcomecenter/housing

CITY REGISTRATION & RESIDENCE PERMIT

- City Registration (mandatory if your stay exceeds 3 months):
  at Bremen_Service Universität (BSU) or BürgerServiceCenter-Mitte
  within 2 weeks of arrival. Bring with you:
  - passport
  - address registration form
  - confirmation of address issued by the landlord (Wohnungsgeberbestätigung)
  After your registration the following will be mailed to your address:
  Tax identification number (Steueridentifikationsnummer) sent within 14 days
  to your German address,
  TV & Radio Licence Fee (Rundfunkbeitrag, GEZ)

- For non-EU citizens only: Obtaining a Residence Permit
  At BSU or Migrationsamt, within 90 days of arrival or approx. 1 month before expiration of visa

- Welcome Money
  For PhD Students registered in Bremen for at least 12 months: 150 €
  www.bsu.uni-bremen.de/bg/antragbg.php

INSURANCE & BANK ACCOUNT

- Health Insurances
  Public (e.g. TK, AOK) or research stay insurances (e.g. DAAD insurance)
  Social Security Number (Sozialversicherungsnummer) sent within 4 weeks
  after registration for Health Insurance

- Liability, House and Contents Insurances
  Important in case of property damage or burglary, search for “Haftpflicht- und Hausratversicherung”

- Opening a Bank Account
  Directly at the bank branch (e.g. at Sparkasse Bremen on campus or Santander Bank in the city center)
  Bring your passport & confirmation of German address

ON CAMPUS (ACCOUNTS, CARDS ETC.)

- Email Account
  Apply at the Zentrum für Netze (ZfN), building SFG 1370
  Bring your passport and employee ID/student ID

- Library Card
  Apply at the library (SUUB).
  Bring your passport, employee ID/student ID, confirmation of German address
  Free for Uni Bremen staff/students, guest staff/students: 10 €

- Mensa Card (Canteen Card)
  Apply at „Info-Point“ in the Mensa.
  Bring your passport and employee ID/student ID and 10 € cash deposit

- University Sports
  Find university sports courses at www.hospo.uni-bremen.de

- Only for doctoral researchers: Enrollment at the University
  possible at the Sekretariat für Studierende International (SFS-I), building VWG

GERMAN COURSES

- German Course
  Courses for International Researchers on campus
  starting in April and October
  www.uni-bremen.de/en/welcomecenter/germancourses

- Private Language Schools
  Casa, VHS, Goethe Institut, Paritätisches Bildungswerk, etc.

PUBLIC TRANSPORTATION/ BSAG

- Ticket options
  Semester Ticket
  For enrolled doctoral researchers
  Job Ticket
  For guests with a university contract for at least 1 year
  Application at Human Resource Department (Department 2)
  Monthly Ticket
  www.bsag.de/de/tickets/ticketinfo-fahrpreise/wochen-und-monatstickets.html
  Bob Card
  Best for spontaneous and occasional travelers: https://www.vbn.de/tickets/ticketangebot/tickets-fuer-erwachsene/uebersichtsseite-bob.html